

OVERVIEW & SCRUTINY MANAGEMENT BOARD

ICT Shared Services Update Report



AS AT 20 FEBRUARY 2013

This report seeks to update the Overview & scrutiny Management Board on the current status of the ICT Shared Services project and to pose a number of areas where input could prove helpful.

It is proposed that further updates are brought back to this committee by the nominated member of the Executive Group once that person has been nominated. Delt Services Ltd. Representatives would also be prepared to come back and to face any questions regarding the progress being made.

Current status - Partners

- Four councils have formally approved to move to the next stage of producing a detailed business case by June 2013. [Plymouth, Exeter, Teignbridge & East Devon]
- NHS Plymouth, Western Locality CCG has agreed to take services from and share accommodation with PCC based at Windsor House.
- Other NHS organisations are actively looking to determine whether they wish to join the project and take services from the new company.
- Devon & Somerset Fire & Rescue Service have, at this stage, declined to move forward as a partner although they may wish to reconsider this at some future point.
- Meetings will have taken place with the University to determine whether there is genuine interest in progressing with the proposed cost sharing group.
- Other potential growth areas are still presenting themselves to the project.

Governance

- Final governance arrangements have still to be negotiated but the Executive Group is expected to be established soon and this will be the body which negotiates on behalf of the client/partner base.
- This group will hold Delt Services Ltd. To account for delivery of SLA and customer satisfaction.
- Following the establishment of the Executive Group the Shadow Board will be established to set up the company avoiding conflicts of interest.
- The Executive Group will approve the annual business plan and will hold reserved matters. This latter point is potentially an area for OSMB to consider and to make proposals?
- OSMB may also wish to consider how it may like to work alongside other oversight committees' when looking at the performance in future?

- The final business case is due in June 2013 and if approved the new company should be functional by April 2014. Before June 2013 the ability to become a founder member will need to end, as only those partners deciding in June will be able to commit the resources and should therefore receive any benefits.

Next Steps

- The work-streams are being established with associated Lead Officers
 - Governance
 - Finance
 - Technical
 - Operational
 - Communications
 - Staff consultation
- Staff questions are to be published to all organisations taking part so that all staff receive the same information and none are disadvantaged.
- Establishing an initial governance setting meeting for all relevant chief executives and Leaders.
- Planning has begun for a round of meetings in June to seek the final sign off of all partners.